



## European College of Veterinary Surgeons

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To all

- Diplomate supervisors and
- Professor supervisors

Zurich, 17.11.2009

### Re-certification of standard veterinary surgery residency programmes (VSRP)

Dear Supervisor and Programme Director

For over a year now, the credentials committee and the board of regents have been discussing the need to have accurate up to date information about the approved Residency programmes (VSRPs) that currently exist. We are now writing to formally ask that you provide us with up to date information regarding the training programme you currently operate. Please note:

- If you run a Standard VSRP that was submitted and approved since 2007 and for which you provided an electronic application, you do not need to submit any additional information.
- As Alternate VSTPs must be approved *de novo* for each trainee, you do not have to submit any information regarding these programmes at this time.

All other programme directors and supervisors of an institution or a private practice who offer a residency programme approved in 2006 or earlier are requested to:

1. Submit a **full new programme application package** including the outline of the 13 training elements, information of specialty rotations and facilities, equipment, personnel, case load etc. We advise you to consult the Training Brochure for further information regarding the information needed and how to compile it.
2. Provide a list of the names of residents who have enrolled on the residency programme since it's start stating whether they have completed the training period, or not. In addition, whether their credentials were accepted and whether they were successful in the certifying examination. If they were unsuccessful please give a brief explanation

The deadline for submission of this information is **March 31<sup>st</sup> 2010**. A panel of reviewers will convene in Spring 2010 to review all the submissions and to compose letters of reply. It is anticipated that programme directors will be asked to repeat this exercise approximately every five to seven years, so that the information about programmes in our database, is kept relatively up to date. Please remember, if any

changes occur at your practice/institution that influence the training programme as it was originally agreed, it is either the supervisor's or programme director's responsibility to inform the ECVS office (and therefore the Credentials Committee) as soon as is reasonable.

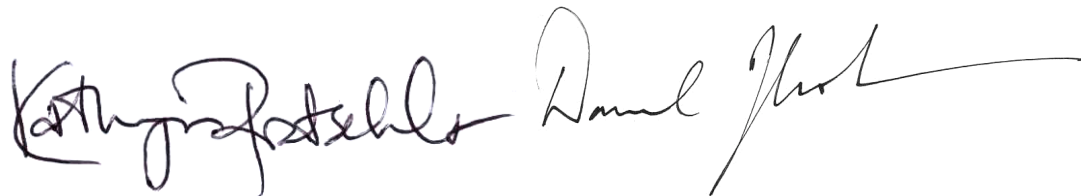
The relevant forms and information will be put on the ECVS website under "programme recertification"

**Please note: failure to provide updated information will result in a programme being put under probation until the information is provided.** If the programme is found not to comply with the requirements for a Standard training programme, as described in the Training Brochure, the programme will be suspended until such a time that the programme conforms again. During suspension or probation periods, the Credentials Committee will not enrol any additional residents to the institution under probation or suspension. Residents currently undergoing training at such an institution will be allowed to continue to complete their programmes, as normal.

The Credentials Committee appreciates the time and effort that will be required in providing this information, however we believe it is important that we strive to maintain the high standards and integrity of our College and our training programmes, and that we do so in a pro-active and visible manner.

Thank you for your cooperation.

Yours sincerely

The image shows two handwritten signatures in black ink. The signature on the left is for Kathryn Pratschke, and the signature on the right is for Dan Brockman. Both signatures are written in a cursive, flowing style.

Kathryn Pratschke  
Chair Credentials Committee

Dan Brockman  
Chair programme recertification

Encl.