



European College of Veterinary Surgeons

Vetsuisse Faculty University of Zurich,
Winterthurerstrasse 260, CH-8057 Zurich, Switzerland

Phone: + 41-44- 635 8408 or 44- 313 0383

Fax: + 41-44- 313 0384

email: ecvs@vetclinics.uzh.ch

www.ecvs.org

Annual Scientific Meeting of the European College of Veterinary Surgeons

Call for papers

Please be aware that with an accepted abstract you are still expected to register and pay for the annual scientific meeting.

For the ECVS Resident Award competition we only accept abstracts from Europeans ie ECVS Residents and European enrolled post graduate students. If your submitted paper is accepted for presentation at the Resident Forum you must attend and give that paper in person. No one else will be permitted to present the paper in your absence. Failure to attend means that you will have denied another resident the opportunity to present, as the time available for this forum is limited. Failure to comply may lead to future applications for the forum being rejected.

Instruction for abstract preparation

Please read the following instructions carefully before completing the abstract forms. Failure to comply with them may eliminate your paper from the meeting. **We would need your abstract on CD/disk or email (and hard copy sent by normal mail). Please tick relevant boxes – either resident forum la / sa (oral presentation) or short communication orthopaedic or general sa / la section.**

GENERAL LAYOUT

There are **TWO** abstract forms.

- A **short abstract** form for online publication in Veterinary Surgery.
- A **long abstract** form for anonymous evaluation and for publication in the proceedings of the meeting.
 - Indicate session (tick one) and 1st and 2nd preference on both forms. Indicate also if NOT for poster.
 - Some editing of the abstract may be necessary prior to the meeting to avoid any translation problems. All abstract should be checked by a native English speaker before submission. The editors reserve the right to refuse abstracts that have not been properly checked and require extensive editing.
 - **Pictures should be sent separately as tiff/jpg files and not as word documents and graphs, tables also as separate document or file.** Any that are too large may not be included in the abstract.

TYPING INSTRUCTIONS

1. The use of standard abbreviations without definition is acceptable. Other abbreviations should be defined by placing them in parentheses after the full word is used in the text for the first time.
2. Use numerals to indicate **numbers** except when beginning sentences. Use special font for Greek / mathematical symbols.
3. The abstract must be typed to ensure legibility. Use single spaced type and uniform spacing between the lines. Do not squeeze lines together and do not touch any borders.
4. Abstracts are to be in English and must be checked for grammatical and spelling errors BEFORE submission.

FORMAT

A. SHORT ABSTRACT

The short abstract should be typed within the margins. Tables or charts are not acceptable. Use single typing with no space between titles, body or paragraphs.

DO NOT SUBMIT THE SHORT ABSTRACT ON ANY OTHER TYPE OF FORM!

1. **AUTHORS:** list last name and initials of each author. Underline the presenting author's name only. Omit degrees and institutional appointments.
 - Diplomates of ECVS or ACVS should be designated (*) after the name.
 - Include in the address the institution where appropriate, city and country of **all** authors. Omit street and zip code.
2. **TITLE: (use capitals)** the title of the abstract should be brief and accurately reflect the content of the abstract. Abbreviations should not be used.
3. **ABSTRACT BODY:** should include introduction, material and methods, results and discussion/conclusion.

GENERAL

1. Abstracts previously published presented at scientific meetings in Europe are ineligible.
2. Abstracts should be original and include data and statistical analysis. The committee invites queries about the suitability of an abstract's content BEFORE the submission deadline.
3. Authors making multiple submissions should indicate their first choice submission since it is unlikely that multiple submissions will be accepted for presentation although they may be accepted for poster presentation.
4. The abstract committee reviews the abstracts blindly and selection is based on an aggregate score. They will not enter into discussions with individual authors after the decision has been made.

B. LONG ABSTRACT

TITLE: (no capitals) the title of the abstract should be brief and accurately reflect the content of the abstract. Abbreviations should not be used.

The long abstract should not be longer than 3 pages, 2 for text, 1 for figures.

ABSTRACT BODY: the preferred format includes:

Introduction, materials and methods, results and conclusion / discussion.

If this format is not appropriate a textual abstract is an acceptable alternative.

Do not use capitals or underline for emphasis within the text.

1. **Introduction:** A statement of the purpose of the study in one or two sentences.
2. **Materials and methods:** The materials and methods used in the study should be described. Use non proprietary names of drugs (i.e.: not trade names).
3. **Results:** Data should be presented in sufficient detail to support the conclusions. Where appropriate data should be expressed as the mean with range of variance. Statistical significance should be noted. The terms "will be discussed" or "results will be presented" are not acceptable and may lead to the paper being rejected.
4. **Diagrams** or brief **tables** may be included at the discretion of the scrutineers. Excessively long tables will not be accepted. These files have to be also submitted as separate documents or files.
5. **Discussion / conclusion:** This section should include any interpretation of the findings and any conclusions drawn. Avoid any restatement of the results.
6. **References:** Include only essential references

MAILING:

each mailing should include one CD/disk

- short abstract form original & 4 copies
- long abstract form original & 4 copies

DEADLINE : abstracts will not be considered
after **November 15**

Please follow the typing instructions carefully!

The abstracts should be mailed to:

**European College of Veterinary Surgeons
Vetsuisse Faculty University of Zürich
Winterthurerstrasse 260
CH-8057 Zürich, Switzerland**

In case of query please contact:

phone: 41 - 44 - 635 8408

fax: 41 - 44 - 313 0384

E-mail: ecvs@vetclinics.uzh.ch

site: www.ecvs.org